

BYLAWS
OF THE
GREATER NEW YORK CHAPTER
of the
SURFACE NAVY ASSOCIATION (SNA)

Article I. Purpose of the Greater New York Chapter

Section 1. The purposes for which the Greater New York Chapter of the Surface Navy Association (GNYSNA) is organized are the same as those of the central organization, to wit:

- A. To promote, among all segments of American society, understanding and recognition of the role of the U.S. Navy and, in particular, the Surface Navy in national security;
- B. To recognize and publicize professional contributions by Surface Navy personnel and others who enhance the performance and evolution of the Surface Navy;
- C. To identify, study, seek, and propose solutions to problems affecting the Surface Navy as an element of the common defense and national security of the United States;
- D. To promote greater liaison and communication among the military, academic, and civilian communities on issues concerning the Surface Navy;
- E. To promote, foster, and preserve the heritage of the Surface Navy, its traditions, esprit and professionalism; and
- F. To provide a forum for communication, discussion, and dissemination of professional matters affecting the Surface Naval Forces.
- G. To foster a Surface Warfare environment that is focused on both the enlisted and officer membership.

Section 2. The Greater New York Chapter and these Bylaws shall remain subordinate to the Surface Navy Association, its Articles of Incorporation and Bylaws.

Article II. Membership

Section 1. General.

A. The Greater New York Chapter will be comprised of SNA members who are interested in a vital, modern U.S. maritime capability with a strong surface naval component manned by confident professionals.

B. There shall be three classes of members (but only "Individual Members" may vote or hold Association offices) :

- (1) Individual
- (2) Honorary
- (3) Contributory

C. Individual Members:

(1) Individual memberships are open to all U.S. citizens. The National Board of Directors will approve membership for eligible applicants upon receipt of their written application and appropriate fees.

(2) The President of the Association may waive the citizenship requirement and approve the membership applications of citizens of other friendly nations.

(3) There shall be one category of individual member and that is regular (or annual). Criterion for membership in this category is payment of the established annual fee.

(4) Annual fees for individual membership as well as development of additional categories of membership if desired will be a function of the National Board of Directors.

(5) Individual members of the SNA who are stationed in (or reside in) the Greater New York area are automatically members of the Greater New York Chapter.

D. Honorary members: Honorary membership may be conferred by the National Board of Directors on civilian, government, or military persons of distinction. Eligibility for the non-voting membership class shall be determined by the National Board.

E. Contributory Members: Contributory members are corporations or individuals who wish to benefit the work of the Chapter through contributions. The National Board of Directors shall establish a variable scale of contributions for this non-voting membership class.

Article III. Meetings of Members

Section 1. Annual Meeting. An annual meeting of the members of the Greater New York shall be held each year. The President shall be the presiding officer.

Section 2. Special Meetings. Special meetings of the members may be called by the President or not less than one tenth of the members having voting rights. The President shall be the presiding officer.

Section 3. Place of Meeting. The President may designate any place in the Greater New York area as the place of meeting for any annual or special meeting duly called.

Section 4. Notice of Meetings. Written notice stating the place, day and hour of any meeting of members shall be delivered, either personally or by mail or e-mail to each member entitled to vote at such meeting, not less than five before the date of such meetings, by or at the direction of the President or persons calling the meeting. In case of a special meeting or when required by statute or by these Bylaws, the specific purpose(s) for which the meeting is called shall be stated in the notice.

Section 5. Quorum. The members holding one-tenth of the votes which may be cast at any meeting shall constitute a quorum at such meeting. Members represented by proxy will be included in the quorum computation.

Section 6. Proxies. At any meeting of members, a member entitled to vote may vote by proxy executed in writing by the member or by his duly authorized attorney-in-fact. No proxy shall be

valid after three months from the date of its execution, unless otherwise provided in the proxy. Procedures for proxy voting shall be specified in meeting announcements.

Section 7. Manner of Acting. A majority of the votes entitled to be cast on a matter to be voted upon by the members present or represented by proxy at a meeting at which a quorum is present shall be necessary for the adoption thereof unless a greater proportion is required by law or by these Bylaws.

Section 8. Voting by Mail or E-mail. Where Officers are to be elected by members or any class or classes of members, such election may be conducted by mail or email in such manner as the President shall determine.

Article IV. Officers

Section 1. Officers. The voting members shall elect the following Officers; all shall be a member and shall serve without compensation. Any two or more offices may be held by the same person except the offices of President and Treasurer.

President
Vice President/Membership Chair
Treasurer

A. The President shall:

- (1) Administer the affairs of the Chapter;
- (2) Formulate and execute procedures, programs, and directives necessary to carry out approved policies;
- (3) Issue calls for all meetings.

B. The Vice President/Membership shall:

- (1) Preside in the absence of the President;
- (2) Serve as Chairman of the Membership Committee;
- (3) Keep the minutes of meetings;
- (4) Administer elections, and certify results;
- (5) Be assigned such other duties as the President may direct.

E. The Treasurer shall:

- (1) Have charge and custody of, and be responsible for, all funds of the Chapter, and deposit all such funds in the name of the Chapter in a bank or other depository;
- (2) Keep and maintain accounts of the Chapter's financial transactions;
- (3) Render a statement of the financial condition of the Chapter at all meetings;
- (4) Be the disbursing officer of the Chapter;
- (5) Maintain the roster of members and the associated status of dues;
- (6) Complete annual National SNA Chapter Audit report form. Treasurer signs and submits to Chapter President for review prior to submitting to National SNA.
- (7) Perform such other duties as the President may direct.

Section 2. Election and Term of Office. The officers of the Chapter shall be elected to two-year terms by the voting membership at the Annual Meeting (ART III, Section 1). Each officer shall hold office until his or her successor shall have been duly elected and shall have qualified. Officers may be reappointed with no limitations on the number of terms.

Section 3. Vacancies. A vacancy in any office because of death, resignation, retirement, removal, disqualification, or otherwise, may be filled by the President for the unexpired portion of the term.

Article VI. Committees

Section 1. Committees. There shall be two standing committees of the Chapter chaired by officers with functions as described below:

Membership Committee

Program Committee

A. Membership Committee. Chaired by the Vice President, the Membership Committee shall organize and manage an aggressive membership development/recruitment program for the Chapter. However, it is the duty of each member to seek new members to ensure the vitality of the organization. The committee's goal is to promote inclusion and foster increased participation by both enlisted and officer personnel at all levels.

B. Program Committee. Chaired by the Vice President, the Program Committee shall organize and manage a speakers and/or events program, including: developing topics, inviting speakers, and coordinating all aspects for periodic meetings.

Section 2. Other ad hoc or standing committees may be established by the President as needed.

Article VII. Contracts, Checks, Deposits and Funds

Section 1. Contracts. The President may authorize any officer or officers, agent or agents of the organization, in addition to the officers so authorized by these Bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the organization, and such authority may be general or confined to specific instances. No money shall be authorized to be expended and no contract of obligation incurred of any kind or nature, and no authority given to incur any obligation involving the payment of money, in the name or on behalf of the Association beyond money actually in hand, appropriated and set aside for the purpose, unless the contract or obligation is wholly secured by real property owned by the Association.

Financial records will be maintained for no less than three years.

Chapter funds may be expended as follows:

A. To provide public awareness of issues of concern to the general membership.

B. To produce and disseminate Association documentation, correspondence, and periodic Newsletters to the membership and other concerned individuals and activities.

C. To accomplish specific purpose of special funds when so stipulated by the fundee.

D. To sponsor events/awards that recognize excellence in Surface Warfare or promote the Association.

Section 2. Checks, Drafts, etc. All checks, drafts or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the organization, shall be signed by such officer or officers, agent or agents of the organization and in such a manner as shall be determined by the President or Vice President. In absence of such determination, such instrument shall be signed by the Treasurer or the President.

Section 3. Deposits. All funds of the organization shall be deposited to the credit of the organization in such banks, trust companies, or other depositories as the President or Treasurer may direct.

Section 4. Gifts. Any Chapter Officer may accept on behalf of the organization any contribution, gift, bequest, or device for the general purposes or for any special purpose of the organization.

Article VIII. Books and Records

The organization shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its members and committees. It shall keep a record giving the names and addresses of the members entitled to vote. All books and records of the organization may be inspected by any member, or his or her agent or authority, for any proper purpose at any reasonable time.

Article IX. Fiscal Year

The fiscal year of the GNYSNA shall coincide with that of the National Association which begins on the first day of January and ends on the last day of December of each year.

Article X. Dues

Section 1. Annual Dues. The National Board of Directors shall determine the annual dues and other fees payable to the Association by members.

Section 2. Payment of Dues.

A. Dues for individual annual members are payable to the National Surface Navy Association on the anniversary of initial joining.

B. The National Surface Navy Association refunds a portion of each local member's dues to the Chapter to provide a fund for meeting local expenses.

C. Nothing in these Bylaws shall prohibit a Chapter from requesting members to contribute to meet the expenses of local events.

Section 3. Default and Termination of Membership. When any member of any class shall be in default in the payment of dues for a period of two months from the period for which such dues become payable, his or her membership may thereupon terminated by the Board of Directors.

Article XI. Effectiveness and Amendments to Bylaws

These Bylaws are subject to the approval of the Board of Directors of the Surface Navy Association . The may be altered, amended, or repealed and new Bylaws may be adopted by a majority of the Directors present, at any regular meeting or at any special meetings, if at least two days' written notice is given to alter, amend, or repeal, or to adopt new Bylaws at such meeting.

Article XII. Dissolution of Chapter

Upon surrender or revocation of the charter of the Greater New York Chapter, all records, books of account, funds, and other items belonging to the Chapter shall be deeded to and forwarded to the National Headquarters of the Surface Navy Association.